



**Kutztown University Policy ACA-042 (effective beginning Sept. 2024)**

---

**Academic Warning, Probation, and Dismissal of Undergraduate Students**

**A. Purpose**

The purpose of this policy is to define the standards for good academic standing, academic warning, academic probation, and dismissal of undergraduate students for poor academic performance.

**B. Scope**

This policy applies to all undergraduate students.

**C. Key words and phrases:**

CGPA – stands for cumulative grade point average.

Good Academic Standing – maintaining a minimum CGPA of 2.00 or higher for all work taken at Kutztown University.

Warning, Probation, and Dismissal – actions taken by Kutztown University when a student's CGPA is below good academic standing at the end of the fall or spring term. The University will notify, in writing, each student who is on warning, is on probation, or is dismissed for academic reasons. Academic warning, probation, and dismissal take effect immediately at the end of the fall or spring term.

No student will go on academic warning or probation, or be dismissed from the University for academic reasons, at the end of the summer or winter session. However, a student's grades in a summer or winter session may prevent academic warning, academic probation, or dismissal rendered at the end of the previous fall or spring semester from taking effect.

**D. Policy & Procedure(s)**

**ACADEMIC WARNING**

Any student falling below the 2.00 CGPA threshold at the end of any fall or spring semester will be placed on academic warning.

In an academic warning semester, the student:

- is not considered to be in good academic standing;
- is prohibited from participating in any sporting organization activity or leadership position in student organizations;

- is expected to contact the Center for Student Success and Academic Excellence and to use academic support services to remediate academic difficulties, and may be required to participate in an academic support program; and
- may register for no more than 15 credits for the subsequent semester.

Academic warning in the spring is not effective if the student takes courses during the winter and attains a CGPA of 2.0. Academic warning in the fall is not effective if the student takes courses during the summer and attains a CGPA of 2.0.

If a student raises their CGPA to 2.0 or better in the semester subsequent to being placed on academic warning, that student will revert back to good academic standing.

### ACADEMIC PROBATION

A student who remains below the 2.00 CGPA threshold after one semester of academic warning shall be placed on academic probation. The University will notify the student, in writing, regarding the danger of dismissal.

During the semester of academic probation, the student:

- is not considered to be in good academic standing;
- is prohibited from participating in any sporting organization activity or leadership position in student organizations;
- is expected to contact the Center for Student Success and Academic Excellence and to use academic support services to remediate academic difficulties, and may be required to participate in an academic support program; and
- may register for no more than 15 credits for the subsequent semester.

Academic probation in the spring is not effective if the student takes courses during the winter and attains a CGPA of 2.0. Academic probation in the fall is not effective if the student takes courses during the summer and attains a CGPA of 2.0.

If a student raises their CGPA to 2.0 or better in the semester subsequent to being placed on academic probation, that student will revert back to a standing of academic warning.

### DISMISSAL

A student who remains below the 2.00 CGPA threshold after one semester of probation will be dismissed from the University. Dismissal letters are sent out at the end of the fall and spring semesters.

Dismissal in the spring is not effective if the student takes courses during the winter and attains a CGPA of 2.0. Dismissal in the fall is not effective if the student takes courses during the summer and attains a CGPA of 2.0

## READMISSION OF DISMISSED STUDENTS

A student dismissed from the University must petition the Undergraduate Exceptions Committee (UEC) for an additional semester of academic probation prior to readmission.

Students readmitted to the University will have a maximum of two ~~full-time~~ semesters (~~24-30 credits~~) to reach a CGPA of 2.00. During that time, the student must maintain a CGPA of at least 2.0 for each semester of work following readmission. Failure to maintain a CGPA of 2.0 for each semester until the CGPA reaches 2.00 or higher will result in a second dismissal.

Any student who is dismissed from the University for failure to maintain a CGPA of 2.0 a second time is not eligible for future readmission.

Readmitted students who qualify may consider applying for Academic Forgiveness (see ACA-055).

### **E. Effective Date**

Fall 2004

Fall 2016

Fall 2024

### **F. Approved By**

University Senate – Spring 1994

University President – Spring 1994

University Senate – April 4, 2002

University Senate – April 29, 2004

University President – May 5, 2004

University Senate – December 5, 2013

Endorsed by University Senate – December 3, 2015

Approved by University President – December 4, 2015

University Senate – November 2, 2023

University President – November 15, 2023

### **G. Last Review**

August, 2009; August, 2010; August, 2011; August, 2012; December, 2013; December, 2015;

August, 2016; August, 2017; August, 2018; August, 2019; August 2020