



## **Kutztown University Policy ACA-042**

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### **Academic Warning, Probation, and Dismissal of Undergraduate Students**

#### **A. Purpose**

The purpose of this policy is to define the standards for good academic standing, academic warning, academic probation, and dismissal of undergraduate students for poor academic performance.

#### **B. Scope**

This policy applies to all undergraduate students.

#### **C. Key words and phrases:**

CGPA – stands for cumulative grade point average.

Good Academic Standing – maintaining a minimum CGPA of 2.00 or higher for all work taken at Kutztown University.

Warning, Probation, and Dismissal – actions taken by Kutztown University when a student's CGPA falls below good academic standing at the end of the fall or spring term. The University will notify, in writing, each student who is on warning and probation or who is dismissed for academic reasons. Academic warning, probation, and dismissal take effect immediately at the end of the fall or spring term. No student will go on academic warning or probation, or be dismissed from the University for academic reasons, at the end of the summer or winter session. However, a student may attain good academic standing at the end of the summer or winter session and go off warning or probation.

#### **D. Policy & Procedure(s)**

##### **ACADEMIC WARNING**

Any full-time student falling below the 2.00 CGPA at the end of any fall or spring semester will be placed on academic warning. Part-time students will be evaluated every 12 credits and will receive an academic warning whenever this evaluation shows their CGPA to have fallen below 2.00.

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Only one semester of academic warning is allowed during a student's academic career at Kutztown University.

In an academic warning semester, the student:

- is not considered to be in good academic standing.
- is prohibited from participating in any sporting organization activity or leadership position in student organizations.
- is expected to contact the Department of Academic Enrichment and to use academic support services to remediate academic difficulties.
- may register for no more than 15 credits for the subsequent semester.

Academic warning in the spring is not effective if the student takes courses during the winter and attains a CGPA of 2.0. Academic warning in the fall is not effective if the student takes courses during the summer and attains a CGPA of 2.0.

#### ACADEMIC PROBATION

A student who falls below the 2.00 CGPA after one full-time semester of academic warning shall be placed on academic probation. The CGPA of a part-time student who has received an academic warning must be brought up to 2.00 or higher within 12 credits attempted or the student will be placed on academic probation. The University will notify the student, in writing, regarding the danger of dismissal.

Only one semester of academic probation is allowed during a student's academic career at Kutztown University

During the semester of academic probation, the student:

- is not considered to be in good academic standing.
- is prohibited from participating in any sporting organization activity or leadership position in student organizations.
- is expected to contact the Department of Academic Enrichment and to use academic support services to remediate academic difficulties.
- may register for no more than 15 credits for the subsequent semester.

Academic probation in the spring is not effective if the student takes courses during the winter and attains a CGPA of 2.0. Academic probation in the fall is not effective if the student takes courses during the summer and attains a CGPA of 2.0.

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**DISMISSAL**

A student who falls below the 2.00 CGPA after one full-time semester of probation will be dismissed from the University. The CGPA of a part-time student who has been placed on academic probation must be brought up to 2.00 or higher within 12 credits attempted or the student will be dismissed. Dismissal letters are sent out at the end of the fall and spring semesters.

Dismissal in the spring is not effective if the student takes courses during the winter and attains a CGPA of 2.0. Dismissal in the fall is not effective if the student takes courses during the summer and attains a CGPA of 2.0

**READMISSION OF DISMISSED STUDENTS**

A student dismissed from the University must petition the Undergraduate Exceptions Committee (UEC) for an additional semester of academic probation prior to readmission.

Students readmitted to the University will have a maximum of two full-time semesters (24-30 credits) to reach a CGPA of 2.00. During that time, the student must maintain a CGPA of at least 2.0 for each semester of work following readmission. Failure to maintain a CGPA of 2.0 for each semester until the CGPA reaches 2.00 or higher will result in a second dismissal. Any student who is dismissed from the University for failure to maintain a CGPA of 2.0 a second time is not eligible for future readmission.

**E. Effective Date**

Fall 2004

Fall 2016

**F. Approved By**

University Senate – Spring 1994

University President – Spring 1994

University Senate – April 4, 2002

University Senate – April 29, 2004

University President – May 5, 2004

University Senate – December 5, 2013

Endorsed by University Senate – December 3, 2015

Approved by University President – December 4, 2015

**G. Last Review**

August, 2009; August, 2010; August, 2011; August, 2012; December, 2013; December, 2015; August, 2016; August, 2017; August, 2018; August, 2019; August 2020