

## Kutztown University Enhanced PC User Privileges

To meet obligations for regulation and compliance, Kutztown University aligns its practices with industry best practices as articulated in various standards, such as the 20 Critical Security Controls and NIST. As per the Controls, minimizing administrative privileges and only using administrative accounts when required is critical. Limiting administrative privileges helps protect the user as well as the University. There may, however, be situations where university operations require privileges beyond the standard privilege.

## Responsibility of Users Granted Enhanced PC User Privileges

Users with Enhanced PC User Privileges must:

- Acknowledge that access to Enhanced PC User Privileges creates additional risk and will use these privileges with caution
- Never browse the internet or check email while using Enhanced PC User Privileges
- Never make unauthorized changes to the Operating System or any security functions
- Remain in compliance with the Kutztown University Acceptable Use Policy
- Be responsible for keeping installed software up to date
- Be responsible for bringing computer into compliance if vulnerabilities are found
- Understand that privileges will be revoked if the PC is compromised and investigation leads to any additional software being the cause
- Remove Enhanced Privileges if the task is complete prior to the default 10 minute timeout
- By signing this agreement, you agree to participate in additional security training

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Signature of IT Approver

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Date

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Requester Name

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Requester Signature

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Date