PROGRAM CODE
ULASPUBPL
EFFECTIVE DATE
FALL 2018
VERSION NUMBER
2188

#### COLLEGE OF LIBERAL ARTS AND SCIENCES

## PUBLIC ADMINISTRATION

BACHELOR OF SCIENCE

#### PARALEGAL STUDIES

STUDENT:

STUDENT ID NUMBER:

MAJOR PROGRAM- 60 credit hours

Required Courses			
COURSE	CR	GRADE	
POL 101: SOC. RESEARCH DESIGN & WRITING	3		
POL 115: PUBLIC ADMINISTRATION	3		
POL 201: EMPIRICAL POLITICAL ANALYSIS	3		
POL 225: PLANNING & DECISION MAKING	3		
POL 346: PUB. BUDGETING & FIS. MGMT.	3		
POL 347: HUMAN RESOURCE MGMT.	3		
POL 381: SENIOR SEMINAR	3		
POL 390: GOVERNMENT INTERNSHIP	12		
POL 425: PUBLIC POLICY MAKING	3		
TOTAL CREDITS 36			

PROGRAM ELECTIVES					
COURSE	CR	GRADE			
POL OR PLG 3					
TOTAL CREDITS 3					

PARALEGAL STUDIES		
COURSE	CR	GRADE
PLG 120: INTRO TO PARALEGAL STUDIES	3	
PLG 150: TORTS AND PERSONAL INJURY	3	
PLG 200: CIVIL LITIGATION PROCEDURE	3	
PLG 215: LAW OFFICE MANAGEMENT	3	
PLG 220: CONTRACT LAW & BUS ORG.	3	
PLG 245: LEGAL RESEARCH & WRITING	3	
SELECT THREE CREDITS FROM THE FOLLOWING COURSES:		
PLG 125: WORKERS COMP. PRACTICE	2	
PLG 130: SOCIAL SECURITY DIABILITY PRACTICE	2	
PLG 135: INTERVIEWING FOR PARALEGALS	1	
PLG: 230: ESTATES & TRUSTS	3	
PLG 235: FAMILY LAW	3	
PLG 240: BANKRUPTCY LAW	3	
PLG 250: LEGAL INTERNSHIP	3	
PLG 255: LEGAL WRITING	3	
TOTAL CREDITS 21		

FREE ELECTIVES				
COURSE		CR	GRADE	
TOTAL CREDITS	18			

#### GRADUATION REQUIREMENTS REQUIRED REQUIRED GENERAL EDUCATION CREDITS COMPREHENSIVE EXAM **PASS** 42-45 60 PROGRAM CREDITS (MINIMUM) MINIMUM QPA OVERALL 2.0 ELECTIVES 18 MINIMUM QPA IN MAJOR 2.0 120 TOTAL CREDITS

NAME

EFFECTIVE DATE AUGUST 27, 2018

ID NUMBER

VERSION 2188

DEGREE REQUIREMENTS

#### GENERAL EDUCATION

# UNIVERSITY

### **Student Learning Outcomes (SLO)**

Upon completion of the requirements for the General Education Program, students will be able to:

- 1 communicate clearly and effectively orally and in writing.
- 2 apply scientific and quantitative reasoning to solve problems and increase knowledge.
- 3 apply skills in critical analysis and reasoning for the interpretation of data.
- 4 engage critically with creative or artistic works.
- **5** demonstrate the ability to retrieve, interpret, evaluate, and use information.
- **6** analyze the role of values, ethics, diversity, and multiple perspectives in local and global society.
- (7) demonstrate an understanding of various models for the development of the whole person.

Completion of the KU General Education program will give students opportunities to:

**8** explore concepts, ideas, and methods from a variety of disciplines.

Use this checksheet to plan your degree program. Meet every semester with your academic advisor to be sure that you are taking courses that are required to obtain the degree you are seeking. Discuss your goals and choose courses that will help you to attain them. Get the most out of your education by taking advantage of everything that Kutztown University has to offer.

#### **TOTAL GENERAL EDUCATION CREDITS 42-45**

FIND A FULL EXPLANATION
OF THE GENERAL EDUCATION
PROGRAM AT WWW.KUTZTOWN.EDU

rirət igai əgiillilər:			CREDITS REQUIRED	
Discovering College  CREDITS  THIS COURSE MEETS SLO <b>5</b> & <b>7</b> EARNED:				
COURSE N	UMBER COURSE NAME	CR GR		GR
FYS 100	First Year Seminar			
TRANSFER STUDENTS TRANSFERRING 15 CREDITS OR MORE AND NOT TRANSFERRING AN FYS OR FYE COURSE MAY SELECT ANY ADDITIONAL COURSE FROM SECTIONS A, B, C, OR D TO MEET THEIR FYS REQUIREMENT				
TRANSFER ELECTIVE:				
Communicating With And About the World				12
Allu ADOUT CIEG WOLLD				
THESE COURSES MEET SLO 1 & 5				

GR

COURSES IN CATEGORIES B, C & D MUST BE TAKEN OUTSIDE THE STUDENT'S MAJOR. THE MAJOR IS DEFINED AS THE PREFIX THAT IDENTIFIES THE MAJOR. CONCOMITANT REQUIREMENTS MAY BE TAKEN TO MEET GENERAL EDUCATION REQUIREMENTS.

COURSE NAME

ANY WRITING (A2) OR SPEAKING COURSE (A3) OR FROM THE APPROVED LIST

COURSE NUMBER

CMP 1

CMP 2

SPEAKING

3

D	Understanding Self & Others	CREDITS REQUIRED		
	THESE COURSES MEET SLO 3 & 6		CREDITS EARNED:	
COURS	SE NUMBER COURSE NAME		CR	GR
1				
2				
3				
	Understanding	CRED	OTTS O	40

	Science & Technology		REQU	IRED Y	<b> - Z</b>
THESE COURSES MEET SLO 2 & 3		<del></del>	CRED EARN		
	COURS	E NUMBER COURSE NAME		CR	GR
1	SCIENTIF	IC INQUIRY			
2	QUANTITATIVE REASONING				
3	ANY CO	JRSE APPROVED FOR C1 OR C2			

Understanding & Creating Ideas		CREDITS REQUIRED		9
		CREDITS		
	THESE COURSES MEET SLO 4 & 6	EARNED:		
COURSI	E NUMBER COURSE NAME		CR	GR

1	
2	
3	

#### BS Public Administration w/ Paralegal Studies 8 Semester Planner (v. Fall 2018)

This planner illustrates how a first-year student might complete the BA Political Science program w/ the 2018 General Education plan in four years (8 semesters). The planner assumes the student completes 15 credits per term. Individual plans will vary, so students should discuss their specific course plan with their academic adviser.

First-Year (Fall)	First-Year (Spring)
FYS 100 (GE)	POL 50 (MR)
POL 10 (MR)	ANT 10 (FE)
COM 10 (GE A1)	CMP 200 (GE A3)
CMP 100 (GE A2)	GEG 20 (GE B)
ANT 20 (GE C1)	HIS 14 (GE D)
Second-Year (Fall)	Second-Year (Spring)
POL 115 (MR)	POL 225 (MR)
CSC 10 (MC)	PHI 40 (GE B)
HIS 25 (GE B)	CMP 207 (GE A4)
PHI 20 (GE C2)	MAT 140 (GE C3)
HIS 15 (GE D)	PHI 30 (GE D)
Third-Year (Fall)	Third-Year (Spring)
POL 101 (MR)	POL 201 (MR)
POL 140 (ME)	POL 346 (ME)
PLG 120 (MR)	POL 347 (MR)
PLG 150 (MR)	PLG 200 (MR)
SWK 100 (FE)	PLG 215 (MR)
Fourth-Year (Fall)	Fourth-Year (Spring)
POL 381 (MR)	POL 390 (MR, 12 credit internship)
PLG 245 (MR)	PLG 220 (MR)
PLG 230 (MR)	
BUS 171 (FE)	
GEG 110 (FE)	

 $\overline{GE}(XX) = General Education Plan (category)$ 

MR = required major course

ME = elective major course (must be POL)

FE = free elective, any course including POL