

PROGRAM CODE ULASENGPL	COLLEGE OF LIBERAL ARTS AND SCIENCES		
EFFECTIVE DATE FALL 2018	ENGLISH		
VERSION NUMBER 2188	<i>BACHELOR OF ARTS</i>		
PARALEGAL STUDIES			
STUDENT:		STUDENT ID NUMBER:	

MAJOR PROGRAM

Foundation Course		
COURSE	CR	GRADE
ENG/WRI 100: READING AND WRITING IN THE PROFESSIONS	3	
TOTAL CREDITS	3	

100 Level English Electives <i>ELECTIVES IN STYLE, DESIGN, AND GENRE</i>		
COURSE	CR	GRADE
ENG 1XX:	3	
ENG 1XX:	3	
ENG 1XX:	3	
TOTAL CREDITS	9	

200 Level English Electives <i>ELECTIVES IN TECHNOLOGIES AND HISTORIES OF WRITING</i>		
COURSE	CR	GRADE
ENG 2XX:	3	
ENG 2XX:	3	
ENG 2XX:	3	
TOTAL CREDITS	9	

300 Level English Electives <i>ELECTIVES IN CULTURE AND CONTEXTS</i>		
COURSE	CR	GRADE
ENG 3XX:	3	
ENG 3XX:	3	
ENG 3XX:	3	
ENG 3XX:	3	
ENG 3XX OR ENU 4XX:	3	
TOTAL CREDITS	15	

Professionalization		
COURSE	CR	GRADE
ENG/WRI 380: PROFESSIONAL SEMINAR	3	
ENG/WRI 390: INTERNSHIP	3	
TOTAL CREDITS	6	

REQUIREMENTS:


1. ENGLISH MAJORS MUST TAKE ONE THREE-CREDIT COURSE IN DIVERSE LITERATURE OR RHETORICS.
2. ENGLISH MAJORS MUST TAKE THREE THREE-CREDIT COURSES – AT LEAST ONE OF WHICH MUST BE AT THE 300 LEVEL – THAT FOCUS ON LINGUISTICALLY AND HISTORICALLY DIFFERENT LITERATURE OR RHETORIC.
3. STUDENTS ARE ENCOURAGED TO TAKE A MINOR.

Required Courses		
COURSE	CR	GRADE
PLG 120: INTRO TO PARALEGAL STUDIES	3	
PLG 150: TORTS & PERSONAL INJURY	3	
PLG 200: CIVIL LITIGATION	3	
PLG 215: LAW OFFICE MANAGEMENT	3	
PLG 220: CONTRACT LAW & BUSINESS ORGANIZATION	3	
PLG 245: LEGAL RESEARCH & WRITING	3	
TOTAL CREDITS	18	

Electives <i>NON-THREE CREDIT PLG COURSES MUST BE TAKEN TOGETHER IN THE SAME SEMESTER TO TOTAL THREE CREDITS</i>		
COURSE	CR	GRADE
PLG 125: WORKER'S COMP. PRACTICE	2	
PLG 130: SOCIAL SECURITY DIABILITY PRACTICE	2	
PLG 135: INTERVIEWING FOR PARALEGALS	1	
PLG 230: ESTATES AND TRUSTS	3	
PLG 235: FAMILY LAW	3	
PLG 240: BANKRUPTCY LAW	3	
PLG 250: LEGAL INTERNSHIP	3	
PLG 255: LEGAL WRITING	3	
TOTAL CREDITS	3	

Free Electives		
COURSE	CR	GRADE
	3	
	3	
	3	
	3	
	3	
TOTAL CREDITS	15	

NOTES:

GRADUATION REQUIREMENTS						
		REQUIRED	✓	REQUIRED	✓	
	GENERAL EDUCATION CREDITS	42-45		COMPREHENSIVE EXAM	PASS	
	PROGRAM CREDITS (MINIMUM)	63		MINIMUM QPA OVERALL	2.0	
	FREE ELECTIVES	15		MINIMUM QPA IN MAJOR	2.0	
	TOTAL CREDITS	120				

NAME	
EFFECTIVE DATE FALL 2018 GENERAL EDUCATION VERSION 2188	

KUTZTOWN

UNIVERSITY

DEGREE REQUIREMENTS

GENERAL EDUCATION

Student Learning Outcomes (SLO)

Upon completion of the requirements for the General Education Program, students will be able to:

- 1 communicate clearly and effectively orally and in writing.
- 2 apply scientific and quantitative reasoning to solve problems and increase knowledge.
- 3 apply skills in critical analysis and reasoning for the interpretation of data.
- 4 engage critically with creative or artistic works.
- 5 demonstrate the ability to retrieve, interpret, evaluate, and use information.
- 6 analyze the role of values, ethics, diversity, and multiple perspectives in local and global society.
- 7 demonstrate an understanding of various models for the development of the whole person.
- 8 explore concepts, ideas, and methods from a variety of disciplines.

Use this checklist to plan your degree program. Meet every semester with your academic advisor to be sure that you are taking courses that are required to attain the degree you are seeking. Discuss your goals and choose courses that will help you to attain them. Get the most out of your education by taking advantage of everything that Kutztown University has to offer.

TOTAL GENERAL EDUCATION CREDITS 42-45

FIND A FULL EXPLANATION OF THE GENERAL EDUCATION PROGRAM AT WWW.KUTZTOWN.EDU

First Year Seminar: Discovering College		CREDITS REQUIRED 3	
THESE COURSES MEET SLO 5 & 7		CREDITS EARNED:	
COURSE NUMBER	COURSE NAME	GR	CR
FYS 100	First Year Seminar		
TRANSFER STUDENTS TRANSFERRING 30 CREDITS OR MORE AND NOT TRANSFERRING AN FYS OR FYE COURSE MAY SELECT ANY APPROVED GENERAL EDUCATION COURSE TO MEET THEIR FYS REQUIREMENT.			
TRANSFER ELECTIVE:			

A	Communicating With And About the World	CREDITS REQUIRED 12	
	THESE COURSES MEET SLO 1 & 5	CREDITS EARNED:	
COURSE NUMBER	COURSE NAME	GR	CR
1	COMPOSITION 100 LEVEL CMP 1__		
2	COMPOSITION 200 LEVEL CMP 2__		
3	SPEAKING		
4	ANY WRITING (A2) OR SPEAKING COURSE (A3) OR FROM THE APPROVED LIST		

COURSES IN CATEGORIES B, C & D MUST BE TAKEN OUTSIDE THE STUDENT'S MAJOR. THE MAJOR IS DEFINED AS THE PREFIX THAT IDENTIFIES THE MAJOR. CONCOMITANT REQUIREMENTS MAY BE TAKEN TO MEET GENERAL EDUCATION REQUIREMENTS.

B	Understanding Self & Others	CREDITS REQUIRED 9	
	THESE COURSES MEET SLO 3 & 6	CREDITS EARNED:	
COURSE NUMBER	COURSE NAME	GR	CR
1			
2			
3			

C	Understanding Science & Technology	CREDITS REQUIRED 9-12	
	THESE COURSES MEET SLO 2 & 3	CREDITS EARNED:	
COURSE NUMBER	COURSE NAME	GR	CR
1	SCIENTIFIC INQUIRY		
2	QUANTITATIVE REASONING		
3	ANY COURSE APPROVED FOR C1 OR C2		

D	Understanding & Creating Ideas	CREDITS REQUIRED 9	
	THESE COURSES MEET SLO 4 & 6	CREDITS EARNED:	
COURSE NUMBER	COURSE NAME	GR	CR
1			
2			
3			

English Paralegal Eight Semester Planner

First Year					
Course	Title	Credits	Course	Title	Credits
FYS ###	Any First year Seminar course	3	CMP 2##	Any CMP 200-level Course	3
CMP 1##	Any CMP 100-level course	3		Any Speaking Course. Modern Language recommended	3
	Any Understanding Self and Others course	3	ENG 100	Reading and Writing for Professions	3
	Any Understanding Science & Tech course	3		Any Understanding Self and Others course	3
	Any Understanding and Creating Ideas course	3		Any Understanding and Creating Ideas course	3
Total		15			15

Second Year					
Course	Title	Credits	Course	Title	Credits
ENG 1##	Any ENG 100-level course	3	ENG 1##	Any ENG 100-level course	3
	Any Speaking of Writing Course. Modern Language recommended	3	ENG 1##	Any ENG 100-level course	3
	Any Understanding Science & Tech course	3	ENG 2##	Any ENG 200-level course	3
	Any Understanding Self and Others course	3		Any Understanding Science & Tech course	3
	Any Understanding and Creating Ideas course	3		Free Gen Ed Elective	3
Total		15			15

Third Year					
Course	Title	Credits	Course	Title	Credits
ENG 2##	Any ENG 200-level course	3	ENG 2##	Any ENG 200-level course	3
ENG 3##	Any ENG 300-level course	3	ENG 3##	Any ENG 300-level course	3
ENG 3##	Any ENG 300-level course	3	PLG 200	Civil Litigation	3
PLG 120	Intro to Paralegal Studies	3	PLG 215	Law Office Management	3
PLG 150	Torts and Personal Injury	3	PLG 220	Contract Law and Business Organization	3
Total		15			15

Fourth Year					
Course	Title	Credits	Course	Title	Credits
ENG 380	Professionalization Semester	3	ENG 390	English Internship	3
ENG 3##	Any ENG 300-level course	3		Free Gen Ed Elective	3
ENG 3##	Any ENG 300-level course	3		Free Gen Ed Elective	3
PLG 245	Legal Research & Writing	3		Free Gen Ed Elective	3
PLG###	Any PLG Elective	3		Free Gen Ed Elective	3
Total		15			15