

Kutztown University

Legal Name Change Form

Student Information

Student Name:

Student ID Number:

KU Email:

Instructions

Students can change their legal name by filling out this form and providing documentation of the name change (Marriage Certificate, Court Order, Divorce Decree).

Complete the information in the following sections

Section 1 Previous Legal Name

First:

Middle:

Last:

Section 2 Updated Legal Name

First:

Middle:

Last:

Section 3 Upload Documentation

Upload documents verifying legal name change (Marriage Certificate, Court Order, Divorce Decree).

Signatures and Date

My signature below authorizes Kutztown University to make changes to the above records.

Student Signature:

Date:

Form Processing

Submit the completed form to the Kutztown University **Office of the Registrar**. A copy will be sent to the student and maintained in the student's official academic record.

Reviewed and Processed:

Date: