



Kutztown University Policy COT-005

Miscellaneous Fee Authority Delegation

A. Purpose and Scope

The purpose of the miscellaneous fee authority delegation is to make the fee approval process more efficient, while maintaining the Council of Trustees' oversight of these matters.

B. Policy

The Council of Trustees authorizes the President to approve locally established fees up to \$100 per occurrence to cover the costs of certain special programs and other items. All fees approved during the year will be submitted to the Council of Trustees for ratification each June.

Examples of special programs and other items covered under this authority delegation include but are not limited to:

- Conferences and seminars (and other public service items)
- Application fees
- Penalty fees
- Optional/Individual services fees

C. Effective Date

January 28, 1999

D. Approved by

Council of Trustees, January 28, 1999