



Kutztown University Policy ACA-070

Declaring a Major

A. Purpose

The purpose of this policy is to establish guidelines for declaring a major.

B. Scope

This policy applies to all undergraduate students at Kutztown University.

C. Keywords and phrases

None.

D. Policy & Procedure(s)

All undergraduate Kutztown University students must declare a major prior to the completion of 60 credits. Students who do not meet major/program GPA requirements should meet with the chairperson of the department who administers that major.

Transfer students with 60 or more transferable credits will not be admitted to Kutztown University into exploratory studies. Exceptions to this policy require the recommendation of the chairperson of the Department of Academic Enrichment and the approval of the Associate Provost for Retention and Student Success.

E. Effective Date

Spring 2013
Fall 2018

F. Approved By

University Senate endorsed – December 2012
University President approved – January 2013
University Senate endorsed – May 3, 2018
University President approved – May 15, 2018

G. Last Reviewed

January, 2013; October, 2013; August, 2014; August, 2015; August, 2016;
August, 2018