



## **Kutztown University Policy ACA-045**

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### **Criminal Record Check of Students in Teaching and School Counseling**

#### **A. Purpose**

The purpose of this policy is to comply with Commonwealth of Pennsylvania and Pennsylvania Department of Education Criminal Record Check Regulations.

#### **B. Scope**

This policy applies to all students enrolled in teaching and school counseling preparation programs.

#### **C. Key words and phrases:**

None

#### **D. Policy & Procedure(s)**

All students enrolled in classroom observations, teaching, and school counseling preparation programs (in-state and out-of-state) must complete and present to their department representatives an Act 126 Child Abuse Recognition and Reporting Training, Act 34 Criminal Record Check (PA), Act 151 Pennsylvania Child Abuse History Clearance, Act 114 Federal Criminal History Record (FBI Fingerprint Check,) and Act 24 Arrest and Conviction Report.

#### **E. Effective Date**

Spring 2012 Semester (with the addition of Act 24 by PA statute)

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**F. Endorsed By**

The Council for Teacher Education - March 31, 1994

The Council for Teacher Education November 20, 2008

**G. Last Revision**

Revised April 1, 2007

Revised November 20, 2008.

Revised November, 2011

**H. Last Review**

August, 2009

August, 2010

August, 2011

August, 2013

August, 2014

August, 2015

August, 2016

August, 2017

Source: Pennsylvania Statue Act 34, Act 151, Act 114 and Act 24