Kutztown University Policy ACA-008

Repeating Courses – Undergraduate Students

A. Purpose

The purpose of this policy is to define the procedures for repeating undergraduate courses.

B. Scope

This policy applies to all undergraduate students.

C. Key words and phrases:

CGPA – stands for cumulative grade point average.
GPA – stands for a specific semester grade point average; formerly QPA for quality point average.

D. Policy & Procedure(s)

A student will be limited to a maximum total of six repeats. Repeats of a single course for grade improvement will be limited to a maximum of three repeats. When a student repeats a course, the credits are to be counted only once in determining the semester grade point average (GPA) and the total credits needed for graduation; the credits attempted are to be counted only once in determining the GPA, and the most recent grade in the course (regardless of whether it is higher or lower) will be used to calculate the semester GPA as well as the CGPA.

E. Effective Date

1970

F. Approved By

Faculty Senate - December 3, 1970
University Senate Revision - May 1, 2003
Policy ACA-008

G. Last Reviewed

October, 2008
March, 2009
August, 2010
August, 2011
August, 2012
August, 2013
August, 2014
August, 2015
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