



Kutztown University Policy ACA-007

Course Numbering

A. Purpose

The purpose of this policy is to identify course levels for course numbering.

B. Scope

This policy applies to all courses.

C. Key words and phrases:

None.

D. Policy & Procedure(s)

- 000 – 399: Undergraduate courses.
- 300 - 399: Upper-level undergraduate courses that are usually intended for majors in a particular discipline.
- 400 – 499: Masters level/undergraduate courses open to undergraduate Juniors or Seniors who have either a grade point average of at least 2.90 or permission of the instructor.
- 500 – 699: Masters-level courses.
- 700 – 799: Post-masters/doctoral level courses.
- 800 – 899: Courses transferred as electives.
860-869 Transfer electives (graduate).
- 900 – 999: Special courses (undergraduate).

Policy ACA-007

E. Effective Date

Pre-1970

F. Approved By

Standing policy established before 1970

G. Last Revision

August, 2009

August, 2010

August, 2011

August, 2012

August, 2013

November, 2014

August, 2016

August, 2017

August, 2018