Kutztown University Policy ACA-007

Course Numbering

A. Purpose

The purpose of this policy is to identify course levels for course numbering.

B. Scope

This policy applies to all courses.

C. Key words and phrases:

None.

D. Policy & Procedure(s)

000 – 399: Undergraduate courses.

300 - 399: Upper-level undergraduate courses that are usually intended for majors in a particular discipline.

400 – 499: Masters level/undergraduate courses open to undergraduate Juniors or Seniors who have either a grade point average of at least 2.90 or permission of the instructor.

500 – 699: Masters-level courses.

700 – 799: Post-masters/doctoral level courses.

800 – 899: Courses transferred as electives.

860-869 Transfer electives (graduate).

900 – 999: Special courses (undergraduate).
E. Effective Date

Pre-1970

F. Approved By

Standing policy established before 1970

G. Last Revision

August, 2009
August, 2010
August, 2011
August, 2012
August, 2013
November, 2014
August, 2016
August, 2017
August, 2018
August, 2019
August, 2020